

Minutes of Consultation

Manage project risks for Eco-Natural Skin Care Australia Business Expansion Project

There will be various acceptable responses. In evaluating student answers, ensure that relevant rows are completed (similar to the examples below) with plausible responses that match the corresponding categories.

<p>Name of attendees</p>	<p>Student name</p> <p>Name of attendee (must match the person identified in the recording)</p>
<p>Date</p>	<p>Date of meeting</p>
<p>Summary of discussion and risk treatment options</p>	<p>The discussion summary must match key discussion points from the consultation meeting.</p> <p>Risk identification and options may include the following examples or similar:</p> <ul style="list-style-type: none"> • Locate vendors with construction data analytics software • Increase frequency of plant and equipment updating and tracking to weekly to keep ahead of lead times • Deploy real-time tracking software for project delivery • Increase the frequency of vendor and equipment checks to one per day.
<p>Agreement on risk priorities and risk treatment options</p>	<p>The student must identify risk priority and risk treatment options from their discussion.</p>