

**Memorandum from licensed building practitioner: Certificate of design work
Section 45 and Section 30C, Building Act 2004**

Please fill in the form as fully and correctly as possible.

If there is insufficient room on the form for requested details, please continue on another sheet and attach the additional sheet(s) to this form.

THE BUILDING

Street address: Whites Line East

Suburb: Lower Hutt

Town/City: Lower Hutt

Postcode:

THE OWNER

Name(s):

Mailing address: TBC

Suburb: TBC

PO Box/Private Bag:

Town/City: TBC

Postcode:

Phone number:

Email address:

BASIS FOR PROVIDING THIS MEMORANDUM

I am providing this memorandum in my role as the: Please tick the option that applies (✓)	
()	sole designer of all of the RBW design outlined in this memorandum – I carried out all of the RBW design myself – no other person will be providing any additional memoranda for the project
()	lead designer who carried out some of the RBW design myself but also supervised other designers – this memorandum covers their RBW design work as well as mine, and no other person will be providing any additional memoranda for the project
(✓)	lead designer for all but specific elements of RBW – this memorandum only covers the RBW design work that I carried out or supervised and the other designers will provide their own memoranda relating to their specific RBW design
()	specialist designer who carried out specific elements of RBW design work as outlined in this memorandum – other designers will be providing a memorandum covering the remaining RBW design work

IDENTIFICATION OF DESIGN WORK THAT IS RESTRICTED BUILDING WORK (RBW)

I _____ carried out / supervised the following design work that is restricted building work

PRIMARY STRUCTURE: B1

Design work that is restricted building work	Description	Carried out/ supervised	Reference to plans and specifications
Tick (✓) if included Cross (X) if excluded	[If appropriate, provide details of the restricted building work]	[Specify whether you carried out this design work or supervised someone else carrying out this design work]	[If appropriate, specify references]

Primary structure				
All RBW Design work relating to B1	()		() Carried out () Supervised	
Foundations and subfloor framing	()	<i>Foundation slab and block walls</i>	() Carried out () Supervised	Refer ENG
Walls	(√)	<i>H1.2 SG8 timber framing</i>	(√) Carried out () Supervised	Refer architecture
Roof	()	<i>Trusses and rafters</i>	() Carried out () Supervised	refer pre-nail
Columns and beams	()	<i>Structure Beams and lintels</i>	() Carried out () Supervised	Refer ENG
Bracing	()	<i>Bracing design</i>	() Carried out () Supervised	Refer ENG
Other	()		() Carried out () Supervised	

EXTERNAL MOISTURE MANAGEMENT SYSTEMS: E2

All RBW design work relating to E2	(√)		(√) Carried out () Supervised	
Damp proofing	(√)	<i>DPC and DPM</i>	(√) Carried out () Supervised	<i>Refer Architecture</i>
Roof cladding or roof cladding system	(√)	<i>Metal roofing</i>	(√) Carried out () Supervised	<i>Refer Architecture</i>
Ventilation system (for example, subfloor or cavity)	(√)	<i>20mm timber cavity system</i>	(√) Carried out () Supervised	<i>Refer Architecture</i>
Wall cladding or wall cladding system	(√)	<i>BGC fibre cement claddings</i>	(√) Carried out () Supervised	<i>Refer Architecture</i>
Waterproofing	()		() Carried out () Supervised	
Other	()		() Carried out () Supervised	

FIRE SAFETY SYSTEMS: C1 – C6

Emergency warning systems, evacuation and fire service operation systems, suppression or control systems, or other	()		() Carried out () Supervised	
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Note: The design of fire safety systems is only restricted building work when it involves small-to-medium apartment buildings as defined by the Building (Definition of Restricted Building Work) Order 2011.

Note: continue on another page if necessary.

WAIVERS AND MODIFICATIONS

Waivers or modifications of the building code are required () Yes () No

If Yes, provide details of the waivers or modifications below:

Clause	Waiver/modification required
<i>[List relevant clause numbers of building code]</i>	<i>[Specify nature of waiver or modification of building code]</i>

Note: continue on another page if necessary.

ISSUED BY

Name:	LBP or Registration number: BP
The practitioner is a: (<input checked="" type="checkbox"/>) Design LBP () Registered architect () Chartered professional engineer	
Design Entity or Company (optional):	
Mailing address (if different from below):	
Street address / Registered office: Suite 1, level 1, 65 Waterloo Road	
Suburb: Central hutt	Town/City: Lower Hutt
PO Box/Private Bag:	Postcode: 5010
Phone number: 04 889 0800	Mobile: 0273103404
After Hours:	Fax:
	Website:

DECLARATION

[name of practitioner] , LBP,

state that I have applied the skill and care reasonably required of a competent design professional in carrying out or supervising the Restricted Building Work (RBW) described in this form, and that based on this, I also state that the RBW:

- Complies with the building code; or
- Complies with the building code subject to any waiver or modification of the building code recorded on this form.

Signature: 

Date: Friday, 3 December 2021

**Memorandum from licensed building practitioner: Certificate of design work
Section 45 and Section 30C, Building Act 2004**

Please fill in the form as fully and correctly as possible.

If there is insufficient room on the form for requested details, please continue on another sheet and attach the additional sheet(s) to this form.

THE BUILDING

Street address: Whites Line East (Units 2 & 3)

Suburb:

Town/City:	Postcode:
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THE OWNER

Name(s):

Mailing address: Whites Line East

Suburb:	PO Box/Private Bag:
Town/City:	Postcode:
Phone number:	Email address:

BASIS FOR PROVIDING THIS MEMORANDUM

I am providing this memorandum in my role as the: Please tick the option that applies (✓)	
()	sole designer of all of the RBW design outlined in this memorandum – I carried out all of the RBW design myself – no other person will be providing any additional memoranda for the project
()	lead designer who carried out some of the RBW design myself but also supervised other designers – this memorandum covers their RBW design work as well as mine, and no other person will be providing any additional memoranda for the project
()	lead designer for all but specific elements of RBW – this memorandum only covers the RBW design work that I carried out or supervised and the other designers will provide their own memoranda relating to their specific RBW design
(✓)	specialist designer who carried out specific elements of RBW design work as outlined in this memorandum – other designers will be providing a memorandum covering the remaining RBW design work

IDENTIFICATION OF DESIGN WORK THAT IS RESTRICTED BUILDING WORK (RBW)

I David Lai carried out the following design work that is restricted building work

PRIMARY STRUCTURE: B1

Design work that is restricted building work	Description	Carried out/ supervised	Reference to plans and specifications
Tick (✓) if included Cross (✗) if excluded	<i>[If appropriate, provide details of the restricted building work]</i>	<i>[Specify whether you carried out this design work or supervised someone else carrying out this design work]</i>	<i>[If appropriate, specify references]</i>

Primary structure

All RBW Design work relating to B1	(*)		() Carried out () Supervised	
Foundation	(✓)	Ribraft slab on timber driven piles	(✓) Carried out () Supervised	21104 / S0.1 – S4.2 / Rev A.
Walls	(*)		(*) Carried out () Supervised	
Roof	(*)		(*) Carried out () Supervised	
Columns and beams	(✓)	NZS3604 and Non-NZS3604	(✓) Carried out () Supervised	21104 / S0.1 – S4.2 / Rev A.
Bracing	(✓)	To NZS3604	(✓) Carried out () Supervised	21104 / S0.1 – S4.2 / Rev A.
Other	(✓)	Firewall stability	(✓) Carried out () Supervised	21104 / S0.1 – S4.2 / Rev A.

EXTERNAL MOISTURE MANAGEMENT SYSTEMS: E2

All RBW design work relating to E2	(*)		() Carried out () Supervised	
Damp proofing	(*)		() Carried out () Supervised	
Roof cladding or roof cladding system	(*)		() Carried out () Supervised	
Ventilation system (for example, subfloor or cavity)	(*)		() Carried out () Supervised	
Wall cladding or wall cladding system	(*)		() Carried out () Supervised	
Waterproofing	(*)		() Carried out () Supervised	
Other	(*)		() Carried out () Supervised	

FIRE SAFETY SYSTEMS: C1 – C6

Emergency warning systems, evacuation and fire service operation systems, suppression or control systems, or other	(*)		() Carried out () Supervised	
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Note: The design of fire safety systems is only restricted building work when it involves small-to-medium apartment buildings as defined by the Building (Definition of Restricted Building Work) Order 2011.

Note: continue on another page if necessary.

WAIVERS AND MODIFICATIONS

Waivers or modifications of the building code are required () Yes (x) No

If Yes, provide details of the waivers or modifications below:

Clause	Waiver/modification required
<i>[List relevant clause numbers of building code]</i>	<i>[Specify nature of waiver or modification of building code]</i>

Note: continue on another page if necessary.

ISSUED BY

Name: [Signature]	LBP or Registration number: 232550
The practitioner is a: () Design LBP () Registered architect (x) Chartered professional engineer	
Design Entity or Company (optional): XXXXX Engineering Consultants	
Ltd Mailing address (if different from below):	
Street address / Registered office: Level 1, XXX Thorndon Quay	
Suburb: Pipitea	Town/City: Wellington
PO Box/Private Bag: PO Box 9586, Marion Square	Postcode: 6141
Phone number: 04- 382 8678	Mobile: XXXXXXXXXX
After Hours: 021 141 3735	Fax:-
Email address: [Signature]	Website: [Signature]

DECLARATION

I, [Signature] [name of practitioner], LBP, On Behalf of Focus Engineering Consultants Ltd, state that I have applied the skill and care reasonably required of a competent design professional in carrying out or supervising the Restricted Building Work (RBW) described in this form, and that based on this, I also state that the RBW:

- Complies with the building code; or
- Complies with the building code subject to any waiver or modification of the building code recorded on this form.

Signature:

[Signature]
Date: 08/12/2021