

ShineBright Cleaners Financial Data for May 2024 Xero Conversion

Organisation Details	
Business Name	ShineBright Cleaners
Industry	Administrative and Support Services
Organisation Type	Partnership
ABN	23 089 947 615
Postal address	PO Box 14 West End QLD 4101
Physical Address	14 Bond Street West End QLD 4101
Email	accounts@shinebrightcleaners.com.au
Registered for GST	Yes

When you set up the Business Name, please include your name and student number, e.g., ShineBright Cleaners - Clark Kent SN-123456

Financial Settings	
Activity Statement Settings	
• GST Accounting Method	Accruals Basis
• Tax File Number	111 111 111
• GST Calculation	Quarterly (Option 1)
• PAYG Withheld Period	Quarterly
• PAYG Income Tax Method	Option 2 (Income times rate)
Tax Defaults	
• For Sales	Tax Inclusive
• For Purchases	Tax Inclusive
Time Zone	Brisbane

Conversion Balances	
Month	March
Year	2024

Bank Account details	
Account Name	Westpac Trading Account - ShineBright Cleaners
Account Type	Everyday (day-to-day)
BSB	311-876
Account No	1234567
Currency	AUS\$
Code	601

Outstanding Sales Invoice as of 31/05/2024	
Invoice Number:	00123
Company Name:	Sunlit Realty Services
Invoice Amount:	\$3,052.50 (Inc GST)
Description:	Cleaning services rendered for a commercial property located at 123 Main Street. Services included deep cleaning of office spaces, common areas, and restrooms.
Date of invoice:	15 April 2024.
Payment terms:	Net 30.
Invoice Number:	00138
Company Name:	Urban Builders Pty Ltd

Invoice Amount:	\$4,020.00 (Inc GST)
Description:	Post-construction cleaning services provided for a newly completed apartment complex project located at 456 Elm Avenue. Services included debris removal, dusting, vacuuming, and floor polishing.
Date of invoice:	25 April 2024
Payment terms:	Net 30.

<b>Outstanding Bills as of 31/05/2024</b>	
Invoice Number:	INV-009877
Company Name:	Clean Sweep Supplies Pty Ltd
Invoice Amount:	\$2,350.00 (Inc GST)
Description:	Purchase of cleaning supplies and equipment, including vacuum cleaner bags, mops, and disinfectants.
Date of invoice:	1 April 2024.
Payment terms:	Net 30.
Invoice Number:	00234
Company Name:	Office Pro Furniture & Fixtures
Invoice Amount:	\$1,508.00 (Inc GST)
Description:	Repairs to office furniture and office filing cabinet.
Date of invoice:	8 April 2024
Payment terms:	Net 30.
Invoice Number:	SB-05-98765
Company Name:	Construction Debris Disposal Services
Invoice Amount:	\$400
Description:	Removal and disposal of construction debris from post-construction cleaning projects.
Date of invoice:	22 April 2024
Payment terms:	Net 15.