



Kia ora,

We are proud to introduce our students from Online Level 3 New Zealand Certificate in Animal Care (Companion Animals) offered by the New Zealand Management Academies.

This Online programme is tailored towards preparing students for the animal care sector, with a specific focus on companion animals. Our curriculum combines theoretical learning with practical experience to provide students with holistic knowledge and skills to care for our companion animals.

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### **PRACTICAL EXPERIENCE PROGRAMME REQUIREMENTS**

As part of the programme requirements, the student will need to have practical experience in an animal care facility to meet the requirements of the qualification, to perform a number of tasks contributing to their assessment evidence. These tasks include:

- Record/photograph themselves demonstrating care and handling of companion animals – cats, dogs and any one of rabbits, rodents, or birds. Students have been advised to adhere to safe animal handling practices and abide with workplace regulations and rules.
- Communicate with customers.
- Documented observation of skills and knowledge by workplace supervisors.

We would greatly appreciate it if you could allow the students to undertake these tasks in your facility for the period of time that they are studying with us (they will provide you with their course start and end dates). For your information, the students will be required to complete a minimum of 40 – hours of practical experience throughout the duration of the programme. The student's supervisor is required to be an animal care professional such as animal healthcare assistant, veterinarian, a mentoring, supervisory or management role in facilities or services relating to animal care/welfare/breeding and or training.

Your contributions will be vital in helping our students reach their full potential and achieve success. We thank you in advance for your time, consideration, and for sharing your expertise.

If you have any questions at all, please do not hesitate to reach out to our Online Campus Team at [support@nzma.ac.nz](mailto:support@nzma.ac.nz).

Once you have confirmed you are able to host our student, we will send through a training agreement to sign, outlining all parties responsibilities throughout the placement period.

Ngā mihi nui ki a koe,  
***The NZMA Online Team***

*Student filing instructions for this document: Submit this document into the NZMA Online platform under the "Placement Check-in 2 submission" tab in Module 3 Animal Husbandry, Behaviour, Handling and Transportation.*